

Obviously, at the time of this meeting, we did not know that a global **COVID-19** pandemic was coming and that most of the events that we were planning would be cancelled. A&M has cancelled Family Weekend (a 101-year-old tradition), in-person classes, in-person Muster, and Spring Graduation. Still in planning at this time, Aggie Moms will be able to sell their Boutique items online – “Virtual Boutique”. Maybe we will also get to have our Scholarship Fiesta.

## **Tyler A&M Mothers’ Club General Meeting February 20, 2020**

The general meeting was held at Pollard United Methodist Church at 6:30 p.m. with approximately 25 in attendance. A Mini-Boutique was set up for attendees to shop for Aggie-themed items. Refreshments were available.

At 6:40 p.m., Renee Wright, President, welcomed everyone with a “Howdy” and opened the meeting with a prayer.

Renee introduced **Paul Pausky ’78**, Associate Director of Former Student Career Services. The **Career Center** is not just a resume’ review service; it provides an assessment of an Aggie’s “package”. Mr. Pausky said he tells Aggies to know why you are at A&M, to utilize the resources that you have already paid for (i.e. the Career Center), to manage your time well, that all jobs are temporary and to be prepared for the next one, and to stay ahead of technology. He noted that internships are very important since 85% of companies say they hire from their interns. In interviews, a job candidate should be able to tell the manager how and why they can make an impact. Companies are looking for integrity, initiative, enthusiasm, confidence, motivation and leadership. See the **attached** Career Center flyer and information on Building Your Professional Network. Mr. Pausky was given a thank-you gift for speaking to our club.

Cara Hill, Parliamentarian, displayed the blanket that will be the featured item of the **Spring Goody Bags**. She noted that order forms are available. There have been 63 orders so far, which includes some orders from another club. There is a firm deadline of March 1<sup>st</sup> when the forms must be in her hands so that the blankets can be ordered. She is taking donations of baked items and snack items to go in the bags. Delivery will be Monday, April 27<sup>th</sup> from 8:30 – 2:00 in College Station.

Renee noted that the **Scholarship Application** for this year is available on our website. It must be postmarked or in hand by March 1<sup>st</sup>.

**Aggie Mom Boutique** and the accompanying **BTHO Quilt Raffle** will be held in College Station during Family Weekend April 17 - 18. Volunteers are needed to help man the booth and raffle table.

Renee announced the **Scholarship Fiesta** will be held on May 16<sup>th</sup> at Kalico Creek, a new venue opening in April that we get to use free of charge. This event has been moved from its original and first rescheduled dates (“third time’s the charm”). This date in May was selected as a weekend that does not have a large conflict. She encouraged Aggie Moms to invite Aggies – this is “not just an Aggie Mom event”. Volunteers are needed to help with the planning and to get sponsors. A live band may be too expensive, so a DJ is being considered. The event will include a **live Dessert Auction** and a **Silent Auction**. Rebecca Mohr, who is coordinating the silent auction, requested donations of items. “We won’t turn down anything. No item is too small.” Rebecca listed some of the items that we have

already collected, noting that we will have “something for everyone”. Donors need to fill out the donation form, available tonight and on Facebook. We can provide a **501(c)(3)** letter for donors.

Katie Latham, Vice-President-at-Large, displayed a picture of a wine pull and asked for donations of wine for our **Bonfire Wine Pull** at the Scholarship Fiesta. We need more than thirty bottles which will be marked as red or white in the wine pull. Last year’s price for a pull was \$15. Sheila Parker made a **motion** to increase the price to \$20 to increase our fundraising revenue. Margaret Rapp seconded the motion, and it carried with a “Howdy”.

Karyn Ard, Corresponding Secretary, reminded everyone to send in their news item, Aggie Mom Brags and Prayer Requests for the **newsletter**.

Karyn is having a **Scentsy Fundraiser**. Flyers are available with the details. She will donate all commission from these sales to the scholarship fund. She will also donate all the free and half-priced items earned to the silent auction. This fundraiser will run through March 6<sup>th</sup>.

The **Nominating Committee** is still working of getting **officers** for next year. Please contact Renee if you are interested in serving. Tracye Martin has agreed to be President next year!

Katie reported that our Federation **District Meeting** for District 12 will be March 24<sup>th</sup>.

Jan Carter announced that the **Garage Sale** may be March 21<sup>st</sup> or March 28<sup>th</sup> depending on the weather. Cut-off date for donations will be March 7<sup>th</sup> (or two weeks before the sale) to allow Jan time to sort and price the items. The best way to donate clothes is folded in a box so that they do not have to be washed and dried.

The **minutes** from the general meeting held on November 21st, the Christmas Dinner held on December 5<sup>th</sup>, and the general meeting held on January 16th were available. With no corrections, Margaret Rapp made a **motion** to approve the three sets of minutes. The motion was seconded by Karyn Ard, and it carried with a “Howdy”. These minutes stand approved as distributed.

Tracye Martin, VP – Membership, and Karyn held **door prize drawings**. Three prizes were given out.

Some new Aggie Moms present were recognized.

The meeting was concluded at 8:00 p.m.

(Minutes by Jessica Knowles, Recording Secretary)



# WE OFFER MORE THAN JUST RESUME REVIEWS.

## GET CONNECTED

### FIND TYPES OF JOBS

Visit our website to find salary information by major, resume templates to help you build and improve your resume and schedules of FREE workshops & info sessions that will give you tips and secrets you need.

**Virtual Mock Interview** will help you improve your interview skills at home! You just need a computer and webcam.

**Career Explorer** will show you work options and "What's Hot".

 **GOINGLOBAL** Thinking of going international? GoinGlobal keeps a list of companies that submit H1B petitions, city requirements, and everything you need for work abroad.

**Career Testing** | [scs.tamu.edu/testing](http://scs.tamu.edu/testing)

Take advantage of FREE career testing provided at Student Counseling Services! You've already paid for it (Myers-Briggs, SIS, LSSI, and more).

**Occupational Outlook Handbook** | [bls.gov/looh](http://bls.gov/looh)

Helps you explore career options with a simple search.

**HireAggies.com**

**Find Jobs**

Visit the Career Center's online recruiting system to find job postings, to submit your resume and schedule interviews and to find contact information for many of the employers that recruit at Texas A&M.

**careershift** helps you explore job listings, internships, AND industry contacts. Helps you understand job options and employer needs.

### FIND PEOPLE

**AggieNetwork** | [aggienetwork.com](http://aggienetwork.com)

Helps you Find an Aggie and set up your free @aggienetwork email.

**LinkedIn** | [linkedin.com](http://linkedin.com)

Connecting on LinkedIn is a fast and effective tool to understand industries, organizations and experts in groups with shared interests to build your network. The Aggie Network group helps connect you with over 57,000 Aggies!

Go to *My Network > Find Alumni* from the homepage to search for contacts by company, location and positions of interest.

We can help you find answers to the key questions employers have when considering a hire:

- Can you describe what it is you'd like to do?
- Have you researched our organization?
- How committed are you to this job?
- How do you fit our needs?
- Do you understand our organizational culture?



# BUILDING YOUR PROFESSIONAL NETWORK

## WHY YOU ARE HERE? - DON'T WASTE THE RESOURCES YOU ARE BUYING

We are in a period of Constructive Destruction.

Your Global competition does not play by the same rules.

Please understand that ALL jobs are temporary.

Have you completed one internship?... Are you working to secure your second internship?

If not, you are behind the curve. Many employers prefer that you have completed 2 internships

Employers are not focused on a list of your prior tasks and responsibilities...

They have 4 key questions:

Can you do this job?

What can you add to my Team?

Can we stand working with you 10hrs/day?

Will I have to explain you to my boss?

## Core Competencies



The Top-10 Candidate Skills/Qualities Employers Seek

From "Job Outlook 2013, National Association of Colleges and Employers"

- 1) Ability to verbally communicate with persons inside and outside the organization
- 2) Ability to work in a team structure
- 3) Ability to make decisions and solve problems
- 4) Ability to plan, organize, and prioritize work
- 5) Ability to obtain and process information
- 6) Ability to analyze quantitative data
- 7) Technical knowledge related to the job
- 8) Proficiency with computer software programs
- 9) Ability to create and/or edit written reports
- 10) Ability to sell or influence others

Have you completed your career assessment

<https://caps.tamu.edu/services/career-counseling/>

### JOB DESCRIPTION

Construction Supervisor

Applied Ecological Services has a full-time Construction Supervisor position available in our Dubuque, IA field office effective immediately.

This position is 25% at the AES field office, 75% in the field. The primary function of the CS is to oversee subcontractors during construction of the WRP (Wetland Reserve Program) wetland restoration work in the field and confirm completion of other restoration tasks performed by multiple subcontractors.

Primary responsibilities include, but are not limited to: All aspects of restoration field work, including planting, seeding, erosion control methods, brush cutting, herbicide application, field repairs and other tasks; manage field crew staff in logistics and equipment operations; supervise field crew members in the completion of field work; maintain project records; communicate with clients professionally and positively; maintain equipment logs and document as necessary; coordinate and communicate with other AES project managers; monitor growth/development of crew employees.

### QUALIFICATIONS

Preferred education is B.A. or B.S. in natural resources or other related training and 5-10 years related experience. Must be able to lift up to 50 pounds on occasion and up to 25 pounds on a regular basis. Valid driver's license required, in-state CDL preferred. Overnight trips will be required. Pay is based on experience. Must be at least 21 years of age.

Note: pre-employment screening may be required, including (but not limited to) drug screening and DOT CMV physical.

Applied Ecological Services is an Affirmative Action / Equal Opportunity Employer. AES does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, or any other category protected by law.

### ADDITIONAL INFORMATION

Physical Demands The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may



Each job description is a recipe for success for that job.

It will itemize the job requirements, how much they need, how they want you to put it all together.

You must show that you offer the matching ingredients.

If you are not sure how your well your ingredients match; it would be a great idea to research the company then go ask the chef!

## Reinforce Your Points



MANAGERS ARE MORE INTERESTED IN HOW YOU PERFORMED THAT ACTION BETTER, FASTER, CHEAPER THAN YOUR COMPETITION.

HELP THEM SEE

WHY DID I DO THAT?

HOW DID I DO THAT?

WHAT IMPACT, VALUE OR RESULTS YOU DELIVERED?

Key traits Employers consider as tiebreakers for selecting prospective hires:

- 1) Integrity
- 2) Initiative
- 3) Enthusiasm
- 4) Involvement
- 5) Confidence
- 6) Motivation
- 7) Leadership
- 8) Technical Skills

# BUILD YOUR PROFESSIONAL NETWORK

SEEK WIN – WIN OPPORTUNITIES !!!

The objective of effective networking is to meet with contacts and identify opportunities to meet their needs: So that you can meet your needs.

## Exploring Industries



### Aligning their needs with your purpose

- Career Center Guides
- Webpage – About Us and News Sections
- LinkedIn
  - Interest Groups
  - Organization's Pages
  - Staff Profiles
- CareerShift
- SEC Form 10-K Report Publically Traded Company

## LINK BEYOND



### OUR LISTINGS

- CareerShift
- GoinGlobal
- Career Insider By Vault
- LinkedIn
- Indeed
- GlassDoor
- CareerLadder
- Local Aggie Networking Groups

### Seek out opportunities to conduct Informational Interviews

Step 1 After Identifying a networking contact, Send an e-mail (individuals only – no group or mass mailings) or leave a voice mail. Let them know date /time when you will call back. (This will help you handle gatekeepers when you can say “they are expecting my call at that time.) Recommend that you do not send your resume at this point.

(Good Morning/Good Afternoon) Mr./Ms./Dr. \_\_\_\_\_

My name is \_\_\_\_\_. I am student at Texas A&M earning my \_\_\_\_\_ degree. While exploring career options and information in the \_\_\_\_\_ Directory; I saw indications that you are also in this line of work. Would you have a moment to share some of your perspectives and help me understand existing and evolving needs employers need to address regarding your occupation and industry?

Thank You for your assistance

Your Name Phone #

Step 2 Conduct an informal but “business-like” interview. Respect their time. This is the time to listen and learn. You asked for *their* advice and ideas so NEVER argue with their opinions or perspectives. Remember...they are the experts in their world, and you are visiting. Their feedback regarding industry or company needs and desired characteristics/skills can be used to customize your resume. Make sure you send a Thank You note that evening, before you go to bed. This can be done by e-mail, but grammar, spelling and a well thought note are important.

### Informational Interview questions to help you get started

1. How did you get to where you are today?
2. If you were starting your career today; What would you do differently?
3. Where do you see opportunity areas, needs?
4. What characteristics/skills make for a good \_\_\_\_\_? Have you created and
5. How would you describe the culture of your organization? practiced your ‘elevator pitch’?
6. Do you know anybody that needs help?

During this informational interview you requested their help with advice and ideas. **DO NOT ASK FOR AVAILABLE POSITIONS OR JOB OPENINGS.** They did not agree to serve as your agent. Focusing on help needed, instead of job openings, can help you gain insights into to the hidden job market. A second, smart practice is to ask who else they would recommend you talk to better understand the industry and existing or developing needs.